



0162/PEN/RTK/2/2024

RECALIBRATION
EMPLOYMENT CONTRACT

Perjanjian kerja ini dibuat oleh
This Recalibration Employment Contract

Nama Syarikat/
Company's Name

Nama Pengarah
Company Director

No. IC / Paspor/
Passport Number

Alamat Syarikat
Company's Address



Pemberi Kerja/Majikan dan Pekerja berdasarkan hukum dan peraturan ketentuan sebagai berikut:

*The Employer and Worker hereunder
Malaysian laws and regulations*

1. TEMPAT KERJA/ WORK PLACE

a. Pemberi kerja hanya

The Employer shall

as: Construction Work

b. Pekerja hanya diperlukan

Indonesian Migrant Workers

at: 107 TAMAN BEJAHAN

JALAN CHANGLUAN 107

06000 JITRA, KELANTAN



4. TUGAS DAN TANGGUNG JAWAB

- a. Pekerja harus selalu mendapat tugas dan tuntutan kerja yang diberikan oleh Pihak Kerasukan.
Workers have to always receive tasks and work requirements given by the Employer.
- b. Pekerja harus berada dalam lingkungan kerja yang aman dan penuh dedikasi.
Workers are only allowed to work in a safe and fully dedicated environment.
- c. Pekerja harus selalu mewakili KERJA atau wakil dari KERJA di depan para perwakilan.
Workers must always represent KERJA in front of its representatives.



- tahun jika majikan
2 (dua) bulan sebe
Employer is oblig
by the Embassy/C
Employee agree t
(PLKS) within 2 (t
- c) Majikan tidak boleh memberikan penghasilan dengan jabatan pekerjaan yang tidak sesuai dengan kelayakan dan kebutuhan kerja. *Employers are not allowed to give salaries in accordance with the job positions which do not match the qualifications and needs of work.*
 - d) Majikan wajib bertanggungjawab atas keselamatan pekerjaan dan kesehatan kerja. *Employers must be responsible for the safety and health of workers.*
 - e) Majikan harus memberikan perlakuan yang adil dan setara kepada seluruh karyawan. *Employers must treat all employees fairly and equally.*



sekiranya tidak
Kerja Sementara
*Employers are
settled by the
Temporary Work
Permit (PLKS).*

- l) Majikan dilarang menguruskan Recalibration
*Employers are
prohibited from
this recalibration.*
- m) Majikan harus memberitahu pekerja dan mohon pekerja telah dilakukan lagi,sakit, perjalanan kerja.
*Employers are
to inform workers
origin and reason*



- s) Jika Majikan tidak dipulangkan majikan harus ber *If Employer is failed to pay the wages of each worker within the time limit, then the Employer must pay the wages*

6. GAJI DAN MANFAAT KERJA

- Gaji per bulan/Saat kerja
- Tunjangan makan
- Tunjangan kehadiran
- Tunjangan shift pagi
- Tunjangan shift siang



- Jangka waktu cuti adalah
The paid leave period is
the employee,
- Pekerja harus mengeluarkan surat kematian/jenazah
The Worker must produce
the deceased or a death certificate.

10. FASILITAS/ FACILITIES

a. Asrama/Accommodation

Pihak syarikat menyediakan asrama untuk pekerja. Syarikat perlu mempunyai asrama syarikat sesuai dengan keperluan pekerja.
The Employer must provide accommodation for workers.
However, the Employer



*Workers free of charge
Worker's passport
up/treatment at the
back home to the abroad*

c. **PERAWATAN MEDIKA**

*Bagi Pemberi kerja
harus dapat berobat
perawatan/pengobatan
For companies that
the worker is able to
location and all the time*

*Jika Pekerja sakit
perawatan dan pengobatan
dapat dilakukan di luar*



Malaysian laws (criminal)
Embassy/Consulate General)

13. PERALATAN KERJA

- Pekerja wajib mendapat perlengkapan kerja diberikan oleh PEKERJA.
The Employee must receive working tools provided by Employer.
- Pekerja akan mendapat perlengkapan kerja setelah pemutusan hubungan kerja.
The Employee will receive working tools after termination of employment.
- Seragam kerja disediakan oleh PEMERINTAH.
Work uniforms are provided by Government.



- Menyalahgunakan komputer
Misusing computer
 - Merekamkan kamera
Helping other to record his/her timesheet
 - Menjalankan aktiviti lainnya.
Conducting another activity
- b. Pihak majikan atau peraturan kerja yang
The Employer or Work regulation



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otoritas Malaysia
mediasi, konsiliasi
*In the event there
refer their dispute
authorities and In
in accordance with*

Penang, 19 Apr 2024

Verified By,

